

**Institute of Cooperative Management Rajpur, Dehradun**  
**Calendar of Training Programmes For The Year, 2023-2024**  
**( 01.04.2023 to 31.03.2024 )**

**Degree & Diploma Course :**

S. No	Name of the Programme	Duration	From	To	Target Group	Capacity	Sector
1	Master of Business Administration (MBA 1 <sup>st</sup> Year)	2 Years	2023	2025	Pvt. Can.	60	Private
2	Master of Business Administration (MBA 2 <sup>nd</sup> Year)	2 Years	2022	2024	Pvt. Can.	60	Private
3	Bachelor of Business Administration (BBA 1 <sup>st</sup> Year)	3 Years	2023	2026	Pvt. Can.	60	Private
4	Bachelor of Business Administration (BBA 2 <sup>nd</sup> Year)	3 Years	2022	2025	Pvt. Can.	60	Private
5	Bachelor of Business Administration (BBA 3 <sup>rd</sup> Year)	3 Years	2021	2024	Pvt. Can.	60	Private

**HDCM :**

S. No	Name of the Programme	Duration	From	To	Target Group	Capacity	Sector
1	Higher Diploma in Cooperative Management (Correspondence)	26 Weeks	Dates to decided Later on		Coop. Pers.	30	Gen. Coop. Mgmt.
2	Higher Diploma in Cooperative Management (Correspondence)	26 Weeks	Dates to decided Later on		Coop. Pers.	30	Gen. Coop. Mgmt.

**DGR :**

S. No	Name of the Programme	Dura-tion	From	To	Target Group	Cap-acity	Sector
1	Diploma in Industrial Cooperative Management for Defense Personnel sponsored by Director General Resettlement (DGR) <b>Sr. No 59-05-2023</b>	12 Weeks	08.05.2023	28.07.2023	JCOs	40	Defense
2	Diploma in Industrial Cooperative Management for Defense Personnel sponsored by Director General Resettlement (DGR) <b>Sr. No 89-06-2023</b>	12 Weeks	12.06.2023	01.09.2023	JCOs	40	Defense
3	Certificate Course in Retail Management for Defense Personnel sponsored by Director General Resettlement (DGR) <b>Sr. No 118-07-2023</b>	12 Weeks	03.07.2023	22.09.2023	JCOs	40	Defense
4	Diploma in Industrial Cooperative Management for Defense Personnel sponsored by Director General Resettlement (DGR) <b>Sr. No 155-08-2023</b>	12 Weeks	07.08.2023	27.10.2023	JCOs	40	Defense
5	Certificate Course in Sales Management for Defense Personnel sponsored by Director General Resettlement (DGR) <b>Sr. No 185-09-2023</b>	12 Weeks	04.09.2023	24.11.2023	JCOs	40	Defense
6	Certificate Course in Retail Management for Defense Personnel sponsored by Director General Resettlement (DGR) <b>Sr. No 248-11-2023</b>	12 Weeks	06.11.2023	26.01.2024	JCOs	40	Defense
7	Diploma in Industrial Cooperative Management for Defense Personnel sponsored by Director General Resettlement (DGR) <b>Sr. No 273-12-2023</b>	12 Weeks	04.12.2023	23.02.2024	JCOs	40	Defense
8	Certificate Course in Sales Management for Defense Personnel sponsored by Director General Resettlement (DGR) <b>Sr. No 312-01-2024</b>	12 Weeks	08.01.2024	29.03.2024	JCOs	40	Defense
9	Certificate Course in Sales Management for Defense Personnel sponsored by Director General Resettlement (DGR) <b>Sr. No 384-03-2024</b>	12 Weeks	04.03.2024	24.05.2024	JCOs	40	Defense

## Short Term Programme

<b>April-2023</b>							
<b>S. No</b>	<b>Name of the Programme</b>	<b>Duration</b>	<b>From</b>	<b>To</b>	<b>Target Group</b>	<b>Capacity</b>	<b>Sector</b>
1	Capacity Building Programme for the personnel of U K State AIDS Control Society.	2 Days	17.04.2023	19.04.2023	Society official	25	Others
2	Capacity Building Programme for the personnel of U K State Rural Livelihood Mission.	2 Days	20.04.2023	21.04.2023	Official	25	Others
3	Capacity Building Programme for the personnel of National Health Mission.	2 Days	24.04.2023	26.04.2023	NHM Official	25	Others
4	Capacity Building Programme for the Personnel of U K State AIDS Control Society.	2 Days	27.04.2023	29.04.2023	Society official	25	Others
<b>May -2023</b>							
<b>S. No</b>	<b>Name of the Programme</b>	<b>Duration</b>	<b>From</b>	<b>To</b>	<b>Target Group</b>	<b>Capacity</b>	<b>Sector</b>
1	Capacity Building Programme for the Personnel of U K State Rural Livelihood Mission.	2 Days	01.05.2023	03.05.2023	Official	25	Others
2	Programme on Establishment & Service Rules for the Personnel of Utrakhand Jal Sansthan..	5 Days	08.05.2023	12.05.2023	Personnel of Jal Sansthan	25	Gen. Mgmt.
3	Programme on Establishment & Service Rules for the Personnel of UKSSSC.	5 Days	08.05.2023	12.05.2023	Personnel of UKSSSC	25	Gen. Mgmt.
4	Programme on Project Appraisal and Loan Documentation – Non Farm Sector for the Officers of Cooperative Banks	5 Days	16.05.2023	20.05.2023	Coop Bank Official	30	Coop. Credit & Banking
5	Awareness Programme for the Traders, Millers, FPO's & Farmers on WDRA ACT.	1 Day	May- 2023		Farmers, Traders, Millers	30	Warehousing
6	Awareness Programme for the Traders, Millers, FPO's & Farmers on WDRA ACT.	1 Day	May- 2023		Farmers, Traders, Millers	30	Warehousing
7	Awareness Programme for the Traders, Millers, FPO's & Farmers on WDRA ACT.	1 Day	May- 2023		Farmers, Traders, Millers	30	Warehousing
<b>June -2023</b>							
<b>S. No</b>	<b>Name of the Programme</b>	<b>Duration</b>	<b>From</b>	<b>To</b>	<b>Target Group</b>	<b>Capacity</b>	<b>Sector</b>
1	Programme on Asset & Liability Management(ALM) for the Officers of Cooperative Banks.	3 Days	05.06.2023	07.06.2023	Coop Bank Official	30	Coop. Credit & Banking
2	Programme on Noting, Drafting and Office Management for the Personnel of UKSSSC	5 Days	12.06.2023	14.06.2023	Personnel of UKSSSC	25	Gen. Mgmt.
3	Programme on Disciplinary Proceedings for the Personnel of Utrakhand Jal Sansthan.	5 Days	19.06.2023	21.06.2023	Personnel of Jal Sansthan	25	Gen. Mgmt.
4	Programme on NPA and Recovery Management for the Branch Managers & Officers of Cooperative Banks.	3 Days	26.06.2023	28.06.2023	Coop Bank Official	30	Coop. Credit & Banking
5	Awareness Programme for the Traders, Millers, FPO's & Farmers on WDRA ACT.	1 Day	June- 2023		Farmers, Traders, Millers	30	Warehousing
6	Awareness Programme for the Traders, Millers, FPO's & Farmers on WDRA ACT.	1 Day	June- 2023		Farmers, Traders, Millers	30	Warehousing
7	Awareness Programme for the Traders, Millers, FPO's & Farmers on WDRA ACT.	1 Day	June- 2023		Farmers, Traders, Millers	30	Warehousing

**July -2023**

<b>S. No</b>	<b>Name of the Programme</b>	<b>Duration</b>	<b>From</b>	<b>To</b>	<b>Target Group</b>	<b>Capacity</b>	<b>Sector</b>
1	Programme on Maintenance of Books of Account & Balance Sheet Preparation for Secretaries & Accountant of PACS	5 Days	03.07.2023	07.07.2023	Secy, Acctt	30	Coop. Credit & Banking
2	Programme on Maintenance of Books of Account & Balance Sheet Preparation for Secretaries & Accountant of PACS	5 Days	11.07.2023	15.07.2023	Secy, Acctt	30	Coop. Credit & Banking
3	Programme on NPA and Recovery Management for the Branch Managers & Officers of Cooperative Banks.	3 Days	18.07.2023	20.07.2023	Coop Bank Official	30	Coop. Credit & Banking
4	Programme on Maintenance of Books of Account & Balance Sheet Preparation for Secretaries & Accountant of PACS	5 Days	24.07.2023	28.07.2023	Secy, Acctt	30	Coop. Credit & Banking
5	Programme on Maintenance of Books of Account & Balance Sheet Preparation for Secretaries & Accountant of PACS	5 Days	31.07.2023	04.08.2023	Secy, Acctt	30	Coop. Credit & Banking
6	Awareness Programme for the Traders, Millers, FPO's & Farmers on WDRA ACT.	1 Day	July-2023		Farmers, Traders, Millers	30	Warehousing
7	Awareness Programme for the Traders, Millers, FPO's & Farmers on WDRA ACT.	1 Day	July- 2023		Farmers, Traders, Millers	30	Warehousing

**August -2023**

<b>S. No</b>	<b>Name of the Programme</b>	<b>Duration</b>	<b>From</b>	<b>To</b>	<b>Target Group</b>	<b>Capacity</b>	<b>Sector</b>
1	Programme on NPA and Recovery Management for the Branch Managers & Officers of Cooperative Banks.	3 Days	07.08.2023	09.08.2023	Coop Bank Official	30	Coop. Credit & Banking
2	S.T. Programme on Securitisation and Reconstruction of Financial Assets and Enforcement of Security Interest Act, 2002 (SARFAESI Act) under CERSAI, NPA Provisioning, IRAC Norms, Fraud Detection, CIBIL for the personnel of Urban Coop. Banks.(Urban Cooperative Bank)	3 Days	17.08.2023	19.08.2023	Middle Mgmt. Staff	25	Urban Coop Banking
3	Programme on Maintenance of Books of Account & Balance Sheet Preparation for Secretaries & Accountant of PACS	5 Days	21.08.2023	25.08.2023	Secy, Acctt	30	Coop. Credit & Banking
4	Programme on Maintenance of Books of Account & Balance Sheet Preparation for Field Level Staff of Coop Deptt. (State Cooperative Union/ Coop Department)	3 Days	Aug-2023	Field Level Staff of Coop Deptt	25	A/c & Audit	

**September-2023**

S. No	Name of the Programme	Duration	From	To	Target Group	Capacity	Sector
1	S.T. Programme for Board of Directors on Management of Women Dairy Coop.	3 Days	04.09.2023	06.09.2023	BOD Member	25	Dairy
2	Programme on Maintenance of Books of Account & Balance Sheet reparation for Secretaries & Accountant of PACS	5 Days	11.09.2023	15.09.2023	Secy, Acctt	30	Coop. Credit & Banking
3	Programme on Maintenance of Books of Account & Balance Sheet Preparation for Secretaries & Accountant of PACS	5 Days	18.09.2023	22.09.2023	Secy, Acctt	30	Coop. Credit & Banking
4	Programme on Establishment & Service Rules for the Officers of Cooperative Department.(State Cooperative Union/ Coop Department)	3 Days	Sep-2023		Field Level Staff of Coop Deptt	25	Gen. Mgmt.

**October-2023**

S. No	Name of the Programme	Duration	From	To	Target Group	Capacity	Sector
1	Programme on Maintenance of Books of Account & Balance Sheet Preparation for Secretaries & Accountant of PACS	5 Days	03.10.2023	07.10.2023	Secy, Acctt	30	Coop. Credit & Banking
2	S.T. Programme on Pashu Swashthya for the Members of Women Dairy Cooperatives	3 Days	09.10.2023	11.10.2023	Members	25	Dairy
3	Programme on Developing PACS into Multi-Purpose Societies	3 Days	16.10.2023	18.10.2023	Secy, Acctt	30	Coop. Credit & Banking
4	Programme on Developing PACS into Multi-Purpose Societies	3 Days	19.10.2023	21.10.2023	Secy, Acctt	30	Coop. Credit & Banking
5	Programme on Developing PACS into Multi-Purpose Societies	3 Days	30.10.2023	01.11.2023	Secy, Acctt	30	Coop. Credit & Banking
6	Programme on Establishment & Service Rules for the Personnel of Cooperative Department.(State Cooperative Union/ Coop Department)	3 Days	Oct-2023		Field Level Staff of Coop Deptt	25	Gen. Mgmt.
.	Programme on Right to Information Act for the Officers of Cooperative Department(State Cooperative Union/ Coop Department)	3 Days	Aug-2023		Field Level Staff of Coop Deptt	25	Gen Mgmt.

**November-2023**

S. No	Name of the Programme	Duration	From	To	Target Group	Capacity	Sector
1	Programme on Developing PACS into Multi-Purpose Societies	3 Days	02.11.2023	04.11.2023	Secy, Acctt	30	Coop. Credit & Banking
2	Programme on Developing PACS into Multi-Purpose Societies	3 Days	06.11.2023	08.11.2023	Secy, Acctt	30	Coop. Credit & Banking
3	Programme on Developing PACS into Multi-Purpose Societies	3 Days	16.11.2023	18.11.2023	Secy, Acctt	30	Coop. Credit & Banking
4	Programme on Developing PACS into Multi-Purpose Societies	3 Days	20.11.2023	22.11.2023	Secy, Acctt	30	Coop. Credit & Banking
5	S.T. Programme on Positive Thinking, Stress & Time Management & Relaxation Techniques for the personnel of Coop Deptt. (UKSSC)	5 Days	28.11.2023	02.12.2023	Personnel of UKSSC	25	Gen. Mgmt.
6	S.T. Programme on Positive Thinking, Stress & Time Management & Relaxation Techniques for the personnel of Utrakhand Jal Sansthan.	5 Days	28.11.2023	02.12.2023	Personnel of Jal Sansthan	25	Gen. Mgmt.

7	S.T. Programme on Positive Thinking, Stress & Time Management & Relaxation Techniques for the personnel of Coop Deptt.	3 Days	Nov-2023		Field Level Staff of Coop Deptt	25	Gen Mgmt.
<b>December-2023</b>							
S. No	Name of the Programme	Duration	From	To	Target Group	Capacity	Sector
1	Programme on Developing PACS into Multi-Purpose Societies	3 Days	04.12.2023	06.12.2023	Secy, Acctt	30	Coop. Credit & Banking
2	Programme for PACS Secretaries on "How to do Existing Business Better in Post Reform Scenario"	3 Days	11.12.2023	13.12.2023	Secy, Acctt	30	Coop. Credit & Banking
3	Programme for PACS Secretaries on "How to do Existing Business Better in Post Reform Scenario"	3 Days	14.12.2023	16.12.2023	Secy, Acctt	30	Coop. Credit & Banking
4	Programme on Business Development Plan for Secretaries of PACS.	3 Days	18.12.2023	20.12.2023	Secy, Acctt	30	Coop. Credit & Banking
5	Programme on Business Development Plan for Secretaries of PACS.	3 Days	21.12.2023	23.12.2023	Secy, Acctt	30	Coop. Credit & Banking
<b>January-2024</b>							
S. No	Name of the Programme	Duration	From	To	Target Group	Capacity	Sector
1	Programme on Basic Computer Fundamental & MS Office for PACS Secretaries	3 Days	04.01.2024	06.01.2024	Secy, Acctt	30	Coop. Credit & Banking
2	Programme on Basic Computer Fundamental & MS Office for PACS Secretaries	3 Days	08.01.2024	10.01.2024	Secy, Acctt	30	Coop. Credit & Banking
3	Programme on Basic Computer Fundamental & MS Office for PACS Secretaries	3 Days	18.01.2024	20.01.2024	Secy, Acctt	30	Coop. Credit & Banking
4	Programme on Basic Computer Fundamental & MS Office for PACS Secretaries	3 Days	22.01.2024	24.01.2024	Secy, Acctt	30	Coop. Credit & Banking
5	Programme on Basic Computer Fundamental & MS Office for PACS Secretaries	3 Days	29.01.2024	31.01.2024	Secy, Acctt	30	Coop. Credit & Banking
<b>February-2024</b>							
S. No	Name of the Programme	Duration	From	To	Target Group	Capacity	Sector
1	ST Programme on Shuddha Dugdha Utpadan & Importance of Green Fodder	3 Days	15.02.2024	17.02.2024	Members	25	Dairy
2	Capacity Building Programme for the Personnel of National Health Mission.	2 Days	Dates to be decided Later on		NHM Official	25	Others
3	Awareness Programme for Progressive Farmers on Commodity Derivatives Sponsored by SEBI.	1 Day	Dates to be decided Later on		Progressive Farmers	30	Commodity Trading
<b>March-2024</b>							
S. No	Name of the Programme	Duration	From	To	Target Group	Capacity	Sector
1	Capacity Building Programme for the personnel of U K State AIDS Control Society.	2 Days	Dates to be decided Later on		Society official	25	Others
2	Capacity Building Programme for the personnel of U K State Rural Livelihood Mission.	2 Days	Dates to be decided Later on		Official	25	Others
3	Awareness Programme for Progressive Farmers on Commodity Derivatives Sponsored by SEBI.	1 Day	Dates to be decided Later on		Progressive Farmers	30	Commodity Trading